

Eunice Public Schools Job Description

Position: Football Assistant

Supervisor: Head Football Coach and Building Principal

General Job Description: Position is responsible for assisting the head coach with organizing the Football program at the assigned school. Position assists with conducting practices, motivating students, and instructing student athletes in game strategies and techniques.

Essential Duties and Responsibilities

1. Carry out duties in compliance with the NMAA regulations & school policies;
2. Exhibit loyalty to the Head Coach and EPS sports programs.
3. Assist in planning and setting-up activities, practices and games.
4. Assists the Head Football coach with instructing players in the rules, regulations, equipment, and techniques of the sport.
5. Assists instruction and demonstrates skill sets and techniques necessary for individual and team achievement in football.
6. Travels with student athletes on the team bus to and from games.
7. Assists the head Football coach with supervising athletes during practices and competition.
8. Assesses player's skills, monitors players during competition and practice, and keeps the head Football coach informed of the athletic performance of students.
9. Enforces discipline policies and emphasizes sportsmanship and healthy lifestyles.
10. Follows established procedures in the event of an athlete's injury
11. Maintains the equipment room in orderly condition and assumes responsibility for its security.
12. Performs support tasks such as distributing and maintaining eligibility forms, emergency data cards, and other related records.
13. Model sports-like behavior and maintains appropriate conduct towards players, officials, and spectators.
14. Participates in special activities to include parent's night, banquets, award nights, and pep assemblies.
15. Maintain a safe environment and facilities for student athletes at all times.
16. Instruct the athletes to conduct themselves as gentlemen/ladies at all times when they are representing the Eunice Schools.

While Serving as a EPS Coach

1. Demonstrate loyalty to the Eunice Public Schools & support administration;
2. Maintain good public relations with the community;
3. Help in maintaining facilities;
4. Secure facilities at conclusion of an activity (lights and locking);
5. Ensure that equipment is maintained & not abused;
6. Attend staff development meetings, clinics and other professional activities to improve coaching performance.
7. *Performs any other related duties as assigned by the Head Football Coach, Athletic Director & Principal or other appropriate administrator.*